

**COASTAL QUILTERS GUILD  
BOARD MEETING  
AUGUST 20, 2009**

The August Board Meeting of the coastal Quilters Guild was held at Maravilla. Cathe Hedrick, Vice President of Programs, called the meeting to order at 6:30 pm.

**ATTENDING:** Ky Easton, Becky Gallup, Cathe Hedrick, Priscilla Jacob, Dee Johnson, Edalee Keehn, Patty Six, Chris Allen, Jean Faison, Yolanda Garcia, Naomi Hicks, Karen Pickford, and Louise Salzado.

**WELCOME & INTRODUCTIONS:** Cathe Hedrick welcomed new committee chair of Community Projects, Yolanda Garcia.

**MINUTES:** Edalee Keehn moved to accept the minutes of the July Board Meeting. Dee Johnson seconded the motion. Motion approved.

**BOARD REPORTS:**

Treasurer's Report: Ky Easton submitted the revised Treasurer's report for July 1 through July 16, 2009. (See attachment) Checking account balance should read as of 7-16-09 (not 6-30-09). Patty Six moved to accept the revised treasurer's report. Dee Johnson seconded the motion. Motion approved.

Ky Easton submitted the Treasurer's report for July 17 through August 20, 2009. Dee Johnson moved to accept the report. Patty Six seconded the motion. Motion approved.

**OLD BUSINESS:**

Budget: Ky Easton presented the revised Annual Budget with the following revisions made from the last meeting.

Silent Auction increased	\$4400.00
Public Relations increased	\$ 200.00
Quilt Show increased	\$3000.00
Database(website for show) decreased	\$ 385.00

Cathe Hedrick moved to approve the budget with the changes. Becky Gallup seconded the motion. Motion approved.

**COMMITTEE REPORTS:**

Community Projects: Yolanda Garcia and Louise Salzado reported. The recipients of the quilts this year will be Fostering Friends and the Hospice. Yolanda and Louise have been following the instructions in the binder but have questions about labels and copywrite rules.

Workshops: Patty Six reported John Flynn workshop in September is filled. The Saturday Open Sew at GVCC was fun but not filled to capacity. Dee Johnson taking care of John Flynn during in workshop visit and an updated calendar for workshops will be coming soon.

Public Relations: Kathy Rose reported. She has been working on a new media page. (See Attachment)

Action item: Kathy would like the board to consider the following items: the color of the logo, if the logo can be downloaded, putting letterhead on the website, what should be on the website and what should be on a secure website only.

**HARVEST OF COLORS:** Karen Pickford reported that there are a few committee spaces unfilled.

#### **NEW BUSINESS:**

1. Action item: All newsletter articles are to be sent to Gwen Sangster by August 22, 2009 at [quiltnews@wagy.net](mailto:quiltnews@wagy.net) or street address which is on the back of the August newsletter.

2. Dee Johnson reported many guild members were upset by the cancellation of the Adult Education Intermediate Quilting Class.

Action item: Dee will email Marty (instructor) to see if class can be reinstated of if she could teach a class independently.

3. Jean Faison needs a policy that defines type of emails to be sent and which members or vendors can send emails through the guild's site. Recently there was criticism of an email advertising a particular vendor.

Action item: The board will develop a policy to deal with communication on the website, in the newsletter, and through emails.

Edalee Keehn moved to adjourn. Dee Johnson seconded the motion. Motion approved.

Meeting adjourned at 8:05 pm.

Respectfully submitted,

Priscilla Jacobs  
Recording Secretary

**TREASURER'S REPORT**  
 Coastal Quilters Guild  
 July 1 - July 16, 2009 **REVISED**

	<b>Monthly Total</b>	<b>July through current date YTD</b>
<b>INCOME:</b>		
Book sale	334.50	334.50
Door prizes	189.00	189.00
Membership	1320.00	1320.00
Opportunity Quilt	171.00	171.00
<b>TOTAL INCOME:</b>	<b>2014.50</b>	<b>2014.50</b>
<b>EXPENSES:</b>		
Bill's Copy Shop - newsletter	198.36	198.36
Chair set-up	75.00	75.00
St. Andrews Church - July	100.00	100.00
Hartford Insurance	551.00	551.00
<b>TOTAL EXPENSES:</b>	<b>924.36</b>	<b>924.36</b>

Checking account balance as of 6/30/09: 16734.44

Money Market balance as of 6-30-09: 6057.30

CD: 5 yr due 7-22-13 @4.36%APY 11164.86

CD 6 mo. Due 10-31-09 @ .94%APY 11051.18

**REVISED REPORT**

Submitted by Ky Easton, Treasurer

**TREASURER'S REPORT**  
 Coastal Quilters Guild  
 July 17- August 20, 2009

	<b>Monthly Total</b>	<b>July through current date YTD</b>
<b>INCOME:</b>		
Memberships	1350.00	2670.00
Long Beach Quilt Show	328.00	328.00
John Flynn Workshop	35.00	35.00
Opportunity Quilt	157.00	328.00
Door prizes		189.00
Book sale		334.50
Auction	4369.00	4369.00
<b>TOTAL INCOME:</b>	<b>6239.00</b>	<b>8253.50</b>
<b>EXPENSES:</b>		
Long Beach Quilt Show: SB airbus	611.00	611.00
Newcomer's Picnic	188.43	188.43
Block of the Month	45.37	45.37
Bizland upgrade + yearly fee	44.72	44.72
July trip to SCCQC	127.10	127.10
Auction (entertainment)	700.00	700.00
2010 Quilt Show	200.00	200.00
Door prizes	25.20	25.20
San Marcos Storage	65.00	65.00
St. Andrews Presbyterian Church	100.00	200.00
Community Quilts	360.78	360.78
Chair set-up	75.00	150.00
Goleta Valley CC: free sew	90.00	90.00
Tixity	79.95	79.95
Newsletter: postage	200.00	200.00
Workshop refunds	70.00	70.00
Bill's Copy Shop - newsletter	400.64	599.00
Hartford Insurance		551.00
<b>TOTAL EXPENSES:</b>	<b>3383.19</b>	<b>4307.55</b>
Checking account balance as of 08/20/09:		19595.25
Money market balance as of 7/31/09:		6059.65
CD: 5 yr due 7-22-13 @4.36%APY		11164.86
CD 6 mo due 10-31-09 @ .94%APY		11051.18

Submitted by Ky Easton, Treasurer

COASTAL QUILTERS GUILD  
08-20-2009

INCOME	ACTUAL 2008-2009	BUDGET 2009-2010
Airbus Long Beach	1,450.00	0.00
Membership	8,035.00	8,000.00
Door Prizes	2,464.00	2,000.00
Workshop	4,615.00	4,500.00
Donation	803.00	0.00
Opportunity Quilt	2,879.25	3,000.00
Library Book Sale	473.95	500.00
Silent Auction Proceeds	3,055.25	3,000.00
Quilt Show	12,196.73	0.00
State Refund	10.04	0.00
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TOTAL INCOME	35,982.22	21,000.00
EXPENSES		
Airbus Deposit - Long Beach & PIQF	1,510.00	0.00
Facility Rental/Equipment	1,200.00	1,200.00
Chair Set-up	900.00	900.00
Goleta Valley Community Center	630.00	900.00
San Marcos Storage	780.00	780.00
Programs	9,688.12	13,000.00
Newsletter (includes postage acct. & bulk mail permit)	2,472.25	2,700.00
Administrative - Misc.	629.19	600.00
Block of the Month	0.00	200.00
Library	668.59	400.00
SCCQG (travel and membership)	424.09	600.00
Opportunity Quilt	694.18	1,200.00
Community Quilts	1,087.57	1,200.00
Door Prizes	331.19	350.00
Historian	20.12	100.00
Membership Directories & Name Tags	1,594.17	700.00
Charitable Donations	1,207.57	2,000.00
Insurance	540.00	551.00
CPA	550.00	600.00
Challenge Quilts	219.34	250.00
Refreshments	0.00	100.00
Public Relations	79.95	0.00
Website expenses grouped in 2009-2010 budget*	0.00	350.00
Web Base for Membership *	52.95	
Database (website for show) *	385.00	
Workshop Reimbursement	105.00	0.00
Workshop Supplies	0.00	100.00
Quilt Show 2010	0.00	1,000.00
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TOTAL EXPENSES	25,769.28	29,781.00

**Coastal Quilters Guild  
Board Meeting Agenda  
Aug. 20, 2009**

President  
Darilyn Kisch

VP Programs  
Cathe Hedrick

Speaker Liaison  
Dee Johnson

Workshop Coordinator  
Patty Six

Recording Secretary  
Priscilla Jacobs

Corresp. Secretary  
Barbara MacCallum  
& Jean MacMillan

Treasurer  
Ky Easton

PR  
Kathy Rose

Parliamentarian  
Edalee Keehn

CALL to ORDER

WELCOME and INTRODUCTIONS

APPROVAL of MINUTES from July 2009 board meeting

APPROVAL of July 2009 TREASURER'S REPORT

BOARD & COMMITTEE REPORTS

OLD BUSINESS

2009-2010 Budget finalization

NEW BUSINESS

- Send all newsletter articles to Gwen Sangster by Aug 22<sup>nd</sup>.  
[quiltnews@wagy.net](mailto:quiltnews@wagy.net) (street address on back of Aug newsletter)
- Adult Ed quilting class cancellation - Dee
- Email blast policy – Cathe H./Jean F.
- Logo issues – Kathy R.

ADJOURN

Next SCCQG meeting:

Oct 10<sup>th</sup> – Hemet – Meet the Teachers (Part 2)

Next general meeting: Sept 10<sup>th</sup>

Next Board meeting: Sept. 17<sup>th</sup> (6:30pm)